



## **Chico Unified School District**

1163 East Seventh Street, Chico, CA 95928-5999  
(530) 891-3000

**Board Policy: #4112.21**

**Section: 4000**

**Personnel**

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### **Certificated Personnel**

#### **INTERNS**

The district may employ interns as necessary to fulfill the need for sufficient instructional staff and to provide future teachers an opportunity to link teaching theory with practice in order to meet state credentialing requirements. In addition, the district may employ teachers who already possess a preliminary or clear credential and are pursuing a credential in a different specialization as interns for positions that require such other credential.

*(cf. 4112.2 - Certification)*

*(cf. 4112.22 - Staff Teaching English Language Learners)*

*(cf. 4112.23 - Special Education Staff)*

The district may enter into partnership agreements with one or more approved teacher preparation programs sponsored by colleges or universities and/or may provide a district intern program with approval of the Commission on Teacher Credentialing (CTC). Any intern program in which the district participates shall be aligned with the preconditions and program standards adopted by the CTC.

The Superintendent or designee shall make reasonable efforts to recruit an intern from an approved program within the region whenever a teacher with a preliminary or clear credential is not available for a position requiring certification. (Education Code 44225.7)

*(cf. 4111/4211/4311 - Recruitment and Selection)*

The Superintendent or designee shall ensure that any intern employed by the district possesses an appropriate intern credential and is adequately prepared for the responsibilities of the position.

An intern may be assigned to provide the same service as a holder of a regular multiple subject, single subject, or education specialist credential in accordance with the authorizations and grade/age level specified on the intern credential. (Education Code 44454, 44325, 44326, 44830.3)

*(cf. 4113 - Assignment)*

Terms of employment for interns shall be consistent with law and/or the district's collective bargaining agreement, as applicable.

*(cf. 4116 - Probationary/Permanent Status)*

*(cf. 4141/4241 - Collective Bargaining Agreement)*

Interns shall receive systematic supervision and guidance by qualified personnel in order to enhance their instructional skills and knowledge. The Superintendent or designee shall ensure that district staff serving as supervisors, mentor teachers, or other support providers receive appropriate training to fulfill their responsibilities and maintain frequent communication with the interns they are assigned to assist.

*(cf. 4131 - Staff Development)*

*(cf. 4138 - Mentor Teachers)*

Interns shall be provided with ongoing feedback regarding their performance and shall be formally evaluated in accordance with Board policy and the district's collective bargaining agreement.

*(cf. 4115 - Evaluation/Supervision)*

Policy Adopted: 02/27/08; 10/14/09; 09/02/15; 05/20/16; Reviewed 3/2023-No Changes



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Upon receiving notification from the Superintendent or designee that an intern has successfully completed the program, the Governing Board may recommend to the CTC that the intern be awarded a preliminary credential. (Education Code 44328, 44468, 44830.3)

### *Legal Reference:*

#### **EDUCATION CODE**

300-340 English language education for immigrant children  
44225 Credentials, responsibilities of Commission on Teacher Credentialing  
44225.7 Priority for hiring fully prepared teacher  
44253.3-44253.4 Certificate to provide services to English learners  
44253.10 Qualifications to provide specially designed academic instruction in English  
44259 Minimum requirements for teaching credential  
44314 Diversified or liberal arts program  
44321 CTC approval of intern programs  
44325-44328 District interns  
44339-44341 Teacher fitness  
44450-44468 Teacher Education Internship Act of 1967 (university interns)  
44830.3 Employing district interns  
44885.5 District interns classified as probationary employees

#### **CODE OF REGULATIONS, TITLE 5**

6100-6126 No Child Left Behind teacher requirements  
8002.1.1 Provisional internship permit  
80033 Intern teaching credential  
80055 Intern credential, extension for extenuating circumstances

#### **UNITED STATES CODE, TITLE 20**

6319 Highly qualified teachers  
7801 Definitions, highly qualified teacher  
7801 Note Applicability of federal regulation defining interns as highly qualified teachers

#### **COURT DECISIONS**

Renee v. Duncan, 686 F.3d 1002 (2012)

### *Management Resources:*

#### **COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS**

CL-840 Early Completion Option  
SB 2042 Multiple Subject and Single Subject Preliminary Credential Program Standards, rev. February 2014  
Intern Preservice, Support and Supervision Requirements: Preparation to Teach English Learners, Program Sponsor Alert 13-06, June 3, 2013  
Education Specialist Teaching and Other Related Services Credential Program Standards, rev. May 2013  
California Standards for the Teaching Profession, October 2009  
Hiring Hierarchy in Education Code 44225.7, Coded Correspondence 13-01, January 30, 2013  
Administrator's Assignment Manual, 2008  
Preparation of Intern Credential Holders Prior to Service as Teacher of Record as an Intern, Coded Correspondence 08-03, March 3, 2008

#### **U.S. DEPARTMENT OF EDUCATION GUIDANCE**

Improving Teacher Quality State Grants, rev. October 5, 2006

#### **WEB SITES**

CSBA: <http://www.csba.org>  
Commission on Teacher Credentialing, Interns: <http://www.ctc.ca.gov/educator-prep/intern>  
U.S. Department of Education: <http://www.ed.gov>